**Minutes of the Assets Management Committee Meeting**

**Held at the Civic Hall, Uppermill on Monday 15th January 2024**

There were present: Cllr G Sheldon (Chairman), Cllr B Beeley, Cllr L Thompson, Cllr D Wall,

 Cllr L Dawson, Mrs K Allott – Clerk to the Council

**712. Apologies for Absence –** Cllr K Phillips, Cllr P Gaul, Cllr M Birchall

**713. Declarations of Interest –** None declared.

**714. Minutes of meeting held 20th November 2023**

Accepted as a true record and signed by the Chairman

**715. Minutes of meeting held 14th December 2023**

Accepted as a true record and signed by the Chairman

**716. Refuse and Pest Control SLA**

The Clerk advised our current waste disposal SLA is with OMBC; we pay £235.60 per month for 2 x 360litre bins and 2 x1100ltr bins. It is due for renewal in April. There was some discussion around this and Councillors agreed to the proposal that we needed a larger sized bin for bottles and cans. It was also agreed the Clerk would look into getting a quote from BIFFA.

The Clerk advised about the OMBC Pest Control SLA; visits every 2 months. £360 per annum. As some visits were missed during the current year due to staff shortages, OMBC have agreed to reduce the cost of next year’s SLA (due April) accordingly. It was agreed we would stay with OMBC this year but monitor it closely to ensure good value for money.

**717. Civic Hall Hire charges/generating income**

There was some discussion around the Civic Hall income at the last Council meeting when the budget was being discussed. There were concerns raised that our hire charges weren’t as competitive as other venues. The Clerk confirmed (following the Task & Finish Group recommendations) we had only put up the charges in April 23 very slightly for local groups and still offered a discount to charities. The issue is that other venues are able to offer a reduced price on room hire as they make their money on the bar. This was discussed and it was agreed that the resolution made at the November budget meeting to increase hire charges by 5% from April 24 would be put on hold and reviewed again after 6 months.

**718. Property & Maintenance**

**-damaged drain in car park**

Covered under item 719.

**-Quote to replace white tables for events**

The clerk advised we need to replace some of the white tables as some are showing their age and are bending/ damaged. Quote from Nesbits (to match the others) 6x6 ft £59.99 plus vat =£432, 4x4ft -£66.99 plus vat = £322. After some discussion, the committee agreed for these be purchased.

**-Replacement Chairs**

The clerk advised that approximately 50 chairs (both red and green) are damaged or torn. She had received two quotes for recovering (between £40-£50 per chair) and quotes for replacing around £50-£60 each (estimated cost £2500). This had been deferred from a previous meeting it had been budgeted for in next year’s figures. After some discussion it was agreed that we would go ahead with the recovering option using the cheaper of the two quotes. The clerk advised there may be some difference in the prices initially quoted as it was a few months ago now.

**719. Health & Safety**

**-Car park wall update**

Cllr Sheldon advised councillors that a structural engineer had visited and recommended two initial courses of action:

To arrange a drain survey – 2 companies have been recommended.

To arrange for a builder to dig some trial pits in the wall and recommended Randersons as they will be on site shortly to carry out FRA work.

Once these surveys have been carried out, we will have a better understanding of what actions we can take and an informed decision can be made.

After some discussion councillors agreed for the clerk to go ahead with arranging these. It was also agreed that while we were having the drains surveyed under the car park wall area, we would ask the company to look at the drainage issue by the entrance to the car park.

**-Fire Risk Assessment work update**

The clerk advised that Randerson’s were scheduling the work in over the next few weeks*. (post meeting note some of the work is now scheduled in for Monday 5th February.)*

**720. Dawson’s Field**

The clerk advised that the Scouthead & Austerlands committee had been very supportive and were now checking with SPC before they make any alterations or changes to the field. There was some discussion around this and it was decided we would monitor the situation.

**-update on disabled access**

The clerk advised that Pennine would be starting on the work once we had some drier weather on the way.

**-update on siting of bin** – Cllr Beeley advised that she had spoken with OMBC and once the disabled access had been completed a smaller bin would be sited next to it.

**-update on moving container**

The Clerk advised that the Band Contest Committee were waiting for the ground to dry up as need to get on with trailers to empty the container before it can be craned out. Cllr Wall advised the ground was now was very hard due to the cold weather so it would be a good time to do it*. (post meeting note, clerk contacted Band Contest treasurer 16/1/24 requesting it be removed).*

**721. Bus Shelter**

The clerk advised she has now received 3 quotes for the replacement roof and these were discussed. It was agreed to give the work to Palm Developments ( £1275 plus vat).

**Date and time of next meeting – Monday 18th March 2024 at 10.30am**